



# Cory-Rawson Local Schools

3930 CR-26, Rawson, OH 45881

## Application

**FOR OFFICE USE ONLY**

- Date Rec'd \_\_\_\_\_
- Interview \_\_\_\_\_
- BOE Approved \_\_\_\_\_
- Personnel File \_\_\_\_\_

**PERSONAL:**

Last Name	First	Middle
Temporary Address		Phone (    )
City, State, Zip		Business Phone (    )
Permanent Address		Cell Phone (    )
City, State, Zip		
Email Address		
<b>Position applying for:</b> <input type="checkbox"/> Certified <input type="checkbox"/> Classified <input type="checkbox"/> Administrative		
When will you be available to begin work? _____		
Have you ever applied for employment with us?            Yes <input type="checkbox"/> No <input type="checkbox"/>		
If yes, month & year _____ Location _____		
List the activities you could direct/coach:		
List special training and skills:		
Are you under contract for next year?		
College Credentials are available at:		
		Phone: (    )

**NOTE: A current resume should be included with this application.**

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin, handicap or veteran status.

The information provided in this Application of Employment is true, correct and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal. I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature

**EDUCATION:**

Schools	Name & Location of School	Dates Attended	Major/Minor	Sem. Hrs	Subjects/Grade Level on Cert.
College					
College					
Other					

Type(s) of certification held and expiration date(s): \_\_\_\_\_

\_\_\_\_\_

**QUALIFICATIONS:**

In your own handwriting, describe your assets that make you the best qualified candidate:  
(Attach extra paper if necessary)

**WORK EXPERIENCE:**

1. Employer	Telephone (      )
Address	Employed (Month/Year) From                      To
Name of Supervisor	
Job Title/Description of Work:	Reason for Leaving:

2. Employer	Telephone (      )
Address	Employed (Month/Year) From                      To
Name of Supervisor	
Job Title/Description of Work:	Reason for Leaving:

**REFERENCES:**

<b>List supervisors &amp; other work related individuals who have first-hand knowledge of your character, personality, and abilities.</b>	
1. Name:	
Address:	
Phone:	
2. Name:	
Address:	
Phone:	
3. Name:	
Address:	
Phone:	

## PRE-EMPLOYMENT REQUIREMENTS:

I have been advised and understand that:

1. The background information supplied by an applicant for a position will be checked by Cory-Rawson Local School District to assure the accuracy of the data furnished and the past performance record of the candidate.
2. I authorize the Cory-Rawson Local School District to make such investigations and inquiries of my personal, employment and related matters as may be necessary in arriving at its employment decision. I hereby release current and past employers, schools of persons from liability in responding to inquiries in connection with my application for employment.
3. I understand that as a precondition to employment in the position for which I am applying I must provide a set of fingerprints and satisfactorily pass a criminal records check if I come under final consideration for employment. (A certified copy of a BCI background check performed within the last year would also be acceptable.) **I will pay any costs associated with the fingerprinting and criminal records check requirement.**
4. I understand that any offer of employment is conditional upon the Cory-Rawson School District receiving a satisfactory record check from the Ohio Bureau of Criminal Identification and Investigation. I understand that if the criminal record check is not satisfactory, that a local board of education is not permitted by state law to employ me and must release me from any conditional contracts of employment.
5. I certify that all of the information that I have provided to the Cory-Rawson Local School District is complete and accurate and is submitted with the intent that a local board of education will rely on the information in making its employment decisions. I understand that, should the employer discover that I have falsified any such information, I will not be hired, or if already hired will be subject to termination from employment on that ground.
6. This information is valid from one year from the date of the BCI record check. Consideration after this time period will once again require the applicant to complete all pre-employment requirements.

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Applicant's Signature

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Date