

MINUTES
CORY-RAWSON RECORDS COMMISSION
COMMUNITY ROOM

6:45 p.m.

July 28, 2020

The annual meeting of the Cory-Rawson Records Commission was called to order by Superintendent Huffman, Records Commission Chairman at 6:46 p.m.

Members present: Superintendent. Huffman, Chairman; Treasurer Hausknecht, Records Officer; and Mr. Wieman, Board President

Motion by Wieman & 2nd by Hausknecht to approve the minutes of the July 18, 2019 meeting as presented.

Yeas: Wieman, Hausknecht, Huffman

Nays: None

Motion Carried

The committee reviewed Policy 8310 – Public Records and Administrative Guideline 8310E – Records Retention and Disposal. No revisions were recommended.

Motion by Hausknecht & 2nd by Huffman at 6:49 p.m. to adjourn the annual meeting of the District Records Commission.

Yeas: Hausknecht, Huffman, Wieman

Nays: None

Motion Carried